



Employer Administrative Contacts

Administrative Invoices

Marin Benefits bills the following month for plan administration. Administrative Invoices are sent via email by the 7th of every month from quickbooks@notification.intuit.com. The following individuals should receive monthly invoices:

Name	Email

Scheduled Reporting

Marin Benefits offers scheduled reporting to be generated and emailed to you automatically. Scheduled reports will be sent via email from support@marinbenefits.com.

- 1. Enrollee Account Balance (EAB) Reports** provide a monthly list of all participants detailing account status, annual election, total disbursements year to date, and available balance. The following individual(s) should receive monthly **Enrollee Account Balance (EAB) Reports**:

Name	Email

- 2. Employer Funding Reports** provide banking details to show the total dollars being utilized by their participants for bank reconciliation. Please note, reports will show “No Data” if there was no settlement activity in a given time period. The following individual(s) should receive **Employer Funding Reports**:

Name	Email	Delivery Frequency		
		<input type="checkbox"/> Daily	<input type="checkbox"/> Weekly	<input type="checkbox"/> Monthly
		<input type="checkbox"/> Daily	<input type="checkbox"/> Weekly	<input type="checkbox"/> Monthly
		<input type="checkbox"/> Daily	<input type="checkbox"/> Weekly	<input type="checkbox"/> Monthly
		<input type="checkbox"/> Daily	<input type="checkbox"/> Weekly	<input type="checkbox"/> Monthly
		<input type="checkbox"/> Daily	<input type="checkbox"/> Weekly	<input type="checkbox"/> Monthly
		<input type="checkbox"/> Daily	<input type="checkbox"/> Weekly	<input type="checkbox"/> Monthly

Changes to the distribution list can be made any time by emailing Marin Benefits at support@marinbenefits.com